

Form of Proxy

Folio Number*:

CEYLON HOTELS CORPORATION PLC- PB 3283
No. 327, Union Place, Colombo 2

I/We
bearer of NIC) of

being a shareholder/shareholders of Ceylon Hotels Corporation PLC, hereby appoint:

Full name of proxy :

NIC of Proxy :

Address of Proxy :

Contact Numbers : Land - Mobile -

Email address - :

failing him/her

Mr. Lakshman Samarasinghe of Colombo (or failing him)

Mr. Sanjeev Gardiner of Colombo (or failing him)

Mr. Priyantha Maddumage of Colombo (or failing him)

Mr. Kuvera De Zoysa of Colombo (or failing him)

Mr. Mangala Boyagoda of Colombo (or failing him)

Mr. Kamantha Amarasekara of Colombo (or failing him)

Mr. Ajith Devasurendra of Colombo (or failing him)

Mr. Ranil Pathirana of Colombo (or failing him)

Mr. Shalike Karunasena of Colombo

as my/our Proxy to represent me/us** to vote for me/us on my/our behalf at the 56th Annual General Meeting of the Company to be held on 27th September 2022 and at any adjournment thereof and at every poll which may be taken in consequence thereon.

I/We** the undersigned, hereby direct my/our* proxy to speak and vote for me/us and on my/our behalf on the resolution set out in the Notice convening the meeting, as follows:

		For	Against
1.	To receive, consider and adopt the Annual Report of the Board of Directors the Audited Accounts for the year ended 31st March 2022 and Report of the Auditors thereon.		
2.	To re-elect Mr Kamantha Amarasekara who retires by rotation in terms of Article 30(1), 30(2) and 30(3) of the Articles of Association.		
3.	To re-elect Mr Ranil Pathirana who retires by rotation in terms of Article 30(1), 30(2) and 30(3) of the Articles of Association		
4.	To re-appoint Mr Lakshman Samarasinghe who is over seventy years of age as a Director of the Company.		
5.	To re-appoint Mr Mangala Boyagoda who is over seventy years of age as a Director of the Company.		
6.	To re-appoint Messrs KPMG, Chartered Accountants, the retiring Auditors and authorize the Directors to fix their remuneration		
7.	To authorize the Directors to determine the donations for the year 2021 /2022 and up to the date of the next Annual General Meeting.		

In witness my/our** hands this day of.....Two Thousand and Twenty-two.

.....
Signature of Shareholder

Notes: * Please indicate your folio number given in the address sticker carrying this annual report pack,

** Instructions as to completion appear overleaf, ***Please indicate with an "x" in the space provided, how your Proxy is to vote on the Resolutions.

If no indication is given, the Proxy in his discretion will vote as he thinks fit.

INSTRUCTIONS FOR COMPLETION

1. Kindly perfect the Form of Proxy by filling in legibly your full name, address and the National Identity Card number and by signing in the space provided and filling in the date of signature.
2. A proxy need not be a shareholder of the Company. However, the proxy must be above 18 years of age.
3. The completed form of proxy must be deposited at the Accounting Systems Secretarial Services (Private) Limited, Level 03, No:11, Castle Lane, Colombo 4, not less than forty-eight hours before the time fixed for the meeting
4. If you wish to appoint a person other than the Chairman or a Director of the Company, please insert the relevant details at the space provided (above the names of the Board of Directors) on the Proxy Form.
5. If the Form of Proxy is signed by an Attorney, the relative Power of Attorney should accompany the Form of Proxy for registration, if such Power of Attorney has not already been registered with the Company.
6. If the appointor is a company/ Incorporated body, this form must be executed in accordance with the Articles of Association/ Statute.

Supplementary Notice to Shareholders

CEYLON HOTELS CORPORATION PLC – PQ3283 – Annual Report 2021/2022

CEYLON HOTELS CORPORATION PLC 56TH ANNUAL GENERAL MEETING

Dear Shareholder/s

The Board of Directors of Ceylon Hotels Corporation PLC has decided the fifty-sixth (56th) Annual General Meeting (AGM) as a virtual meeting via an online meeting platform in line with the guidelines issued by the Colombo Stock Exchange (CSE) and legal advice received thereon, in the interest of protecting public health on 27th September 2022 at 3.30p.m., as per the Notice of Meeting of the AGM.

Please note the following procedure to be adopted in terms of the same;

1. Notice of Meeting, Form of Proxy, Form of Registration and Circular to Shareholder are enclosed herewith.
2. The AGM will be held in compliance with the principles set out in the Guidelines issued by the CSE for the hosting of virtual Annual General Meetings.
3. Only the key officials who are essential for the administration of the formalities of the meeting will be physically present at the venue. Only shareholders or proxyholders registered in advance will participate via the online meeting platform.
4. The shareholders referred to herein who wish to participate at the meeting through Audio/ Video and visual means should forward the duly perfected attached Registration Form (Annexure 01) to Accounting Systems Secretarial Services (Private) Limited, Level 3, No. 11, Castle Lane, Colombo 4 or email to ppeiris@deloitte.com. The Company shall not be responsible or liable for misuse and/or unauthorized use of login information
5. Adequate arrangements will be made for Shareholders who wish to participate in the AGM via the online meeting platform, with log in information being forwarded to shareholders in advance of the meeting. The Shareholders are requested to log in to the virtual meeting platform 30 minutes prior to the time fixed for the meeting.
6. Shareholders will be given opportunity to raise any questions or comments on the matters listed on the Agenda for the meeting or forward the questions in advance to the e-mail nilani.desilva@gardiner-group.com
7. Voting on the items on the Agenda will be registered by using an online platform or a designated ancillary online application. All of such procedures will be explained to Shareholders prior to the commencement of the meeting.

COPIES OF THE ANNUAL REPORT 2021/2022

The Annual Report and the Financial Statements of the Company are available on the following websites and the relevant links are given below enabling all the shareholders to access such Annual Report and Financial Statements.

1. Corporate website <https://www.chcplc.com>
2. Colombo Stock Exchange: <https://www.cse.lk>

Please note that as per the circular dated 27th May 2022 issued by the Colombo Stock Exchange, the Company will not be circulating the Annual Report for the Financial Year 2021/2022 in printed form to shareholders. An advertisement in this regard will be published and an announcement made to the Colombo Stock Exchange.

The Board wishes to thank their Shareholders of the company for their unwavering cooperation and support to ensure a smooth and uninterrupted process at this Annual General Meeting of the Company.

By Order of the Board
CEYLON HOTELS CORPORATION PLC



Accounting Systems Secretarial Services (Private) Limited
Company Secretaries
Colombo, this 30th August 2022

Annexure I

CEYLON HOTELS CORPORATION PLC – PQ3282 – Annual Report 2021/2022

CEYLON HOTELS CORPORATION PLC(CHC) 56TH ANNUAL GENERAL MEETING REGISTRATION OF SHAREHOLDER DETAILS

To: Accounting Systems Secretarial Services (Private) Limited
Level 03, No:11, Castle Lane, Colombo 4

1. Full Name of the Shareholder :
:

2. Membership No. / :
CDS Account No

3. Address of Shareholder :
:

4. NIC No./ P.P. No. / Co. Reg. :
No. of Shareholder

5. Contact details of Shareholders

Telephone : Residence :

Office : Mobile :

e-mail : (Please type clearly, mandatory)

6. Names / NIC No. of Joint holder/s (If any):

i. Name : NIC No. :

ii. Name : NIC No. :

NIC No./ P.P. No. / Co. Reg. :
No. of the proxyholder

7. Contact details of proxyholder

Telephone : Residence :

Office : Mobile :

e-mail : (Please type clearly, mandatory)

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Shareholder's Signature /Date 1st Joint holder's Signature/Date 2nd Joint holder's Signature/Date

Notes: * Instructions as to completion appear overleaf.

Annexure I contd.

CEYLON HOTELS CORPORATION PLC – PQ3283 – Annual Report 2021/2022

INSTRUCTIONS AS TO COMPLETION

- i. Shareholders are advised to complete the form legibly in order to facilitate their participation through the online platform.
- ii. The "Web Link" for participation at the AGM through the online platform will be forwarded to the Shareholder's above noted email address.
- iii. In the case of a Company/Corporation, the Registration must be under its common seal which should be affixed and attested.
- iv. In the case of the Registration form signed by an Attorney, the Power of Attorney must be deposited at the Registered Office of the Company for registration.
- v. The instruments for registration must be completed and deposited at the Accounting Systems Secretarial Services (Private) Limited, Level 03, No:11, Castle Lane, Colombo 4, or e-mail to ppeiris@deloitte.com 48 hours before the meeting.